



International Civil Aviation Organization

**Third Meeting of the Regional ATM Contingency Plan Task Force
(RACP/TF/3)**

Bangkok, Thailand, 12 – 15 November 2013

Agenda Item 6: RACPTF Task List

RACP/TF TASK LIST

(Presented by the Secretariat)

SUMMARY

This paper presents the RACPTF Task List for review by the meeting.

This paper relates to –

Strategic Objectives:

A: Safety – Enhance global civil aviation safety

*C: Environmental Protection and Sustainable Development of Air Transport –
Foster harmonized and economically viable development of international civil
aviation that does not unduly harm the environment*

Global Plan Initiatives:

GPI-6 Air traffic flow management

GPI-7 Dynamic and flexible ATS route management

GPI-8 Collaborative airspace design and management

GPI-10 Terminal area design and management

GPI-12 Functional integration of ground systems with airborne systems

GPI-13 Aerodrome design and management

GPI-16 Decision support systems and alerting systems

GPI-18 Aeronautical information

GPI-19 Meteorological Systems

GPI-22 Communication infrastructure

1. INTRODUCTION

1.1 This working paper provides the RACP/TF Terms of Reference and a draft Task List for review and update by the meeting.

2. DISCUSSION

2.1 A proposal for a minor amendment to the RACP/TF Terms of Reference is appended to this paper as **Attachment A**. The amendment updates the Task Force's reporting line to the ATM Sub-Group (formerly ATM/AIS/SAR Sub-Group), and the link to the Meteorological Hazards Task Force (MET/H TF, formerly METWARN/I TF). The following draft Decision is proposed for consideration by the ATM Sub-Group:

Draft Decision RACP/TF 3/X: Amend RACP/TF Terms of Reference.

That, the amended Terms of Reference appended at Attachment X to this report are adopted.

2.2 The draft Task List is appended to this paper as **Attachment B**.

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) review and update the Task List;
- b) agree to the proposed minor amendments to the Terms of Reference; and
- c) make any other necessary recommendations for update of the Terms of Reference.

Terms of Reference

Regional ATM Contingency Plan Task Force (RACP/TF)

1) The objective of the Regional ATM Contingency Plan Task Force is:

In collaboration with affected stakeholders and ensuring inter-regional harmonization, develop and implement a Regional ATM Contingency Plan that:

- i) provides a contingency response framework for States;
- ii) ensures a timely, harmonised and appropriate response to events that affect the provision of Air Traffic Services (ATS), or which ATS is involved in; and
- iii) provides a greater degree of certainty for airspace and aerodrome users during contingency operations.

2) To meet this objective the Task Force shall:

- a) Review the current status of ATM Contingency Plans and the contingency preparedness of Asia and Pacific Region States;
- b) Identify areas where ATM contingency planning requires improvement in terms of compliance with Annex 11 and accepted best practice, and to make recommendations on those areas of improvement;
- c) Analyse contingency procedures in use in other ICAO Regions, and cooperate with other groups which are involved with similar work in adjacent airspaces, in order to achieve harmonized inter-regional solutions;
- e) Develop a Regional ATM Contingency Plan that:
 - i) takes into account the varying levels of contingency response necessary, commensurate with precipitating events;
 - ii) takes into account the varying levels of State contingency capability;
 - iii) provides principles for Regional ATM Contingency planning;
 - iv) details recommended Regional contingency practices to events such as severe meteorological and geological phenomena, health emergencies (pandemics, etc), military conflicts and industrial relations issues; and
 - v) where practical, provides contingency planning templates for States.

The Task Force reports to APANPIRG through the ~~ATM/AIS/SAR~~ ATM Sub-Group for planning, coordination and implementation of a regional ATM contingency plan, with a link to the ~~METWARN4~~ MET/H Task Force.

RACPTF - TASK LIST

ID	Activity	Start Date	Complete Date	Status	Group Responsible
1/1	Develop Basic Plan Elements	19 Apr 2012	RACP/TF/2		Secretariat (RACP/TF/1 WP05)
1/2	Develop key principles and practices	19 Apr 2012	RACP/TF/3		Secretariat
1/3	Draft Regional ATM Contingency Plan	19 Apr 2012	RACP/TF/3		Secretariat
1/4	Form Regional ATM Contingency Plan Review Team	17 Apr 2012	19 Apr 2013	Completed	RACP/TF
1/5	Develop Contingency Plan Review Questionnaire	19 Apr 2012	30 Jun 2012	Completed	Secretariat
1/6	Update Regional Office Contingency Plan Status Record	17 Apr 2012	19 Apr 2012		Secretariat
1/7	All States to develop Contingency Plan	19 Apr 2012	Ongoing		States
1/8	Update Level 1/Level 2 template based on Indonesian model	19 Apr 2012	RACP/TF/3		Secretariat
1/9	Review State ATM Contingency Plans and identify areas for improvement	19 Apr 2012	RACP/TF/2		Regional ATM Contingency Plan Review Team
1/10	Review Terms of Reference for meeting timeline and suitability	RACP/TF/1	RACP/TF/2		
1/11	Development of a Contingency Arrangement Template	19 Apr 2012	30 Jun 2012		Indonesia/Secretariat
1/12	RACP/TF/1 17 – 19 April 2012	17 Apr 2012	19 Apr 2012		Secretariat
1/13	RACP/TF/2 25 - 29 March 2013	25 Mar 2013	29 Mar 2013		Secretariat
1/14	RACP/TF/3 2014	TBA	TBA		Secretariat
1/15					
1/16					
1/17					
1/18					
1/19					
1/20					